中山大学本科生退出交换申请表

APPLICATION FORM FOR WITHDRAWAL FROM EXCHANGE PROGRAMME

- ❖ 申请退出香港或国外项目必须用**中文和英文**填写。
- ❖ Fill in the form in **Chinese and English** if withdrawing from programmes in HK or foreign countries.

我在此申请放弃中山大学与_____的交换机会。同时，本人亦了解这对两校友好合作、项目的长期发展及校内学习资源管理所带来的负面影响，并愿意承担相应后果。

I hereby apply to withdraw from the exchange programme between Sun Yat-sen University and _____. I understood that such a decision would bring negative impacts on the intercollegiate cooperation, the healthy development of exchange programmes and the utilization of academic resources of the two universities and I am willing to take on the responsibility for the consequences caused by my decision.

我的个人情况如下

My personal particulars are listed below:

姓名：		院(系):	
Name in Pinyin：		School (Department):	
专业：		学号 Student ID No.:	
Major:			
电话 Tel. No.:		电子邮件 E-mail address:	

退出交换生项目的原因（请在重要的原因后打“√”）

Reasons for the withdrawal (Please put a “√” next to appropriate reason(s) listed below):

☐健康原因 Health reason

☐经济原因 Financial reason

☐个人原因 Personal reason

☐课程原因 Course reason

请用中文陈述详细原由

Please specify the reasons in details in Chinese:

请用英文陈述详细原由（如需要）

Please specify the reasons in details in English (if required):

学生签名：

Sign of Student：

院（系）审查意见： Opinion of Department:	教务处审核意见： Opinion of University Dean’s Office:
主管教学领导签名　　（院、系公章） Signature　　(Official Seal)	签名　　（教务公章） Signature　　(Official Seal)
日期 Date	日期 Date

25-April-2016